



## PARTNERSHIP AGREEMENT

concluded between the parties participating in the project "**Sustainable Gastronomy and Hospitality – Professional Integration of People with Special Needs**" KA210-VET Small-Scale Partnership in the Vocational Education and Training Sector;

1. **Centrum Kształcenia i Wychowania Ochotniczych Hufców Pracy w Tarnowie (Center for Education and Upbringing of the Voluntary Labor Corps in Tarnów)**, located at ul. Mościckiego 27, 33-100 Tarnów, Poland, hereinafter referred to as the **Coordinating Organization**, represented by: Paweł Potępa – Director
2. **CALM EDU Limited Liability Company**, with its registered office at ul. Okrężna 4A, 33-100 Tarnów, Poland, hereinafter referred to as the **Polish Partner Organization**, represented by: Iwona Kaczmarczyk – President of the Management Board
3. **Centro Público Integrado de Formación Profesional Hurtado de Mendoza**, with its registered office at C. Padre Francisco Palau y Quer, 17, Zaidín, 18006 Granada, Spain, hereinafter referred to as the **Spanish Partner Organization**, represented by: José Luis Lizancos Berrio – Director
4. **Universal Mobility SL**, with its registered office at Santa María Micaela 18 pta 119, Valencia 46008, Spain, hereinafter referred to as the **Spanish Partner Organization**, represented by: Magdalena Izabela Adamczyk – Director

The Parties have agreed as follows:

### § I Definitions

Whenever this Agreement refers to:

1. **Project** – it shall mean the project "**Sustainable Gastronomy and Hospitality – Professional Integration of People with Special Needs**" No. 2024-2-PL01-KA210-VET-000278313, implemented under the Erasmus+ Program Action 2 KA210-VET Small-Scale Partnerships in the Vocational Education and Training sector, promoting cooperation between educational institutions.
2. **Coordinating Organization** – shall mean the Center for Education and Upbringing of the Voluntary Labor Corps in Tarnów, which, as the lead partner, has received funding for the implementation of the project "**Sustainable Gastronomy and Hospitality – Professional Integration of People with Special Needs**" Financial Agreement No. 2024-2-PL01-KA210-VET-000278313.
3. **Partner Organization** – shall mean:
  - **CALM EDU Limited Liability Company**, with its registered office at ul. Okrężna 4A, 33-100 Tarnów, Poland, tel. +48 14 6661760, operating a Non-Public Vocational School of Special Education in Tarnów, Poland.
  - **Centro Público Integrado de Formación Profesional Hurtado de Mendoza**, with its registered office at C. Padre Francisco Palau y Quer, 17, Zaidín, 18006 Granada, Spain.
  - **Universal Mobility SL**, with its registered office at Santa María Micaela 18 pta 119, Valencia 46008, Spain, tel. +34 626 677 86.
4. **Partner Training** – initiatives aimed at developing the competencies, skills, and knowledge of participants in the field of sustainable gastronomy and hospitality, increasing societal awareness



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and broadening participants' horizons, while also promoting the professional integration of people with special needs.

5. **International Mobility** – a period during which a participant stays abroad to undergo partner training under the aforementioned project, including work meetings, study visits, training sessions, and workshops.
6. **Project Participant** – students and staff of partner schools recruited to participate in the Project.
7. **Action Plan** – an annex detailing the partnership tasks and deadlines, including: project partnership management, participant recruitment, preparatory courses (language, cultural, psycho-pedagogical), travel logistics, student and staff training (study visits, training sessions, conferences, workshops), organization of demonstrations by students on ecological gardening principles, development of a bilingual publication by staff, and adaptation of school curricula to modern vocational education requirements.
8. **National Agency of the Erasmus+ Program** – its functions are fulfilled by the Foundation for the Development of the Education System, headquartered in Warsaw.

## § II. Subject of the Agreement

1. The subject of the Agreement is the implementation of the partnership within the framework of the project "Sustainable Gastronomy and Hospitality – Professional Integration of People with Special Needs" No. 2024-2-PL01-KA210-VET-000278313 under the Erasmus+ Program sector KA210-VET "Vocational Education and Training."
2. This Agreement, in which all parties declare that they have read and accepted its contents, governs the relationships between the parties and defines the rights and obligations related to the implementation of partner training.
3. The rules for the implementation of the Project are contained in the Erasmus+ Program Guide and the Grant Agreement signed between the National Agency of the Erasmus+ Program and the representatives of the Coordinating Organization.

## § III. Duration of the Agreement

1. The Agreement is valid from the moment of its signing by all parties until the completion of document circulation and submission of the Final Report by the Coordinating Organization. However, the parties are obliged to promote the Project results until its full completion and the approval of the Final Report by the National Agency of the Erasmus+ Program.
2. The planned dates for training mobility are:
  - **From 06.05.2025 to 15.05.2025** – A group of 12 people from Centro Público Integrado de Formación Profesional Hurtado de Mendoza, including 8 students, 2 staff members, 1 educational supervisor, and 1 training mentor – training stay in Tarnów.
  - **From 16.10.2025 to 25.10.2025** – A group of 9 people from the Center for Education and Upbringing of the Voluntary Labor Corps in Tarnów, including 5 students, 2 staff members, 1 educational supervisor, and 1 training mentor – training stay in Granada.
  - **From 16.10.2025 to 25.10.2025** – A group of 9 people from the Non-Public Vocational School of Special Education in Tarnów, including 5 students, 2 staff members, 1 educational supervisor, and 1 training mentor – training stay in Granada.
3. Changes to the planned training dates due to force majeure are permitted. If training dates change, the Coordinating Organization will inform the National Agency of the Erasmus+ Program, and the new training period will be agreed upon with the partners in writing.



#### **§ IV Obligations of Partner Organizations**

Partner organizations agree to:

1. Support the implementation of the following partner training activities:
  - a. Project preparation;
  - b. Information campaign and recruitment;
  - c. Conducting preparatory courses;
  - d. Partner training of students and staff in Granada;
  - e. Partner training of students and staff in Tarnów;
  - f. Organizing presentations of project results in Granada and Tarnów;
  - g. Developing and publishing a joint brochure and multimedia presentation;
  - h. Developing/updating school VET curricula.
2. Fill in information and data in the Erasmus+ reporting application.
3. Inform the Coordinating Organization of any changes or delays affecting the project.
4. Report changes in legal, financial, organizational, or formal status (name, address, legal representation).
5. Provide information for reports, financial statements, and other documents required by the Coordinating Organization.
6. Other necessary activities for the proper implementation of the project.

#### **§ V Obligations of the Coordinating Organization**

1. The Coordinating Organization is responsible for:
  - Signing an agreement with the National Agency of the Erasmus+ program on behalf of itself and all partners.
  - Contacting the National Agency – informing about changes, submitting documents for audits and controls on behalf of the entire partnership.
  - Preparing for project implementation and managing the partnership.
  - Supervising all project activities, including recruitment, preparatory courses, travel logistics, training sessions, demonstrations, and curriculum updates.
2. Preparing progress reports on behalf of itself and all partners.
3. Ensuring compliance and verifying documents before submission to the National Agency.
4. Covering project implementation costs.
5. Monitoring project implementation accuracy.

#### **§ VI. Rights and Obligations of Project Participants**

1. Each participant has the right to:
  - Free participation in the project.
  - Receive materials and didactic aids for classes.
  - Obtain certificates according to the project assumptions.
  - Provide feedback and evaluate the classes attended.
2. Each participant is obliged to:



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- Attend preparatory activities.
- Possess a valid ID.
- Follow safety rules and accommodation regulations.
- Participate in all assigned project activities.
- Complete project-related reports and evaluations.
- Actively disseminate project results, including consenting to image publication.

### § VII The Schedule of Partner Activities

No.	Activity	Start date	End Date
1	Preparation for implementation	01.02.2025	28.02.2025
2	Information campaign and recruitment	01.03.2025	15.03.2025
3	Preparatory courses in Granada	15.03.2025	30.04.2025
4	Preparatory courses in Tarnowie	01.06.2025 15.09.2025	30.06.2025 30.09.2025
5	Logistics for partnership training in Tarnowie	01.04.2025	30.04.2025
6	Logistics for partnership training in Granada	01.05.2025	30.09.2025
7	Organising shows in Tarnow and i Granada	01.11.2025	30.11.2025
8	Release of a publication developed by the staff	01.12.2025	31.01.2026
9	Updating educational programs	01.12.2025	31.01.2026

### § VIII Financing

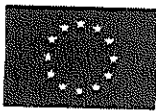
The Coordinating Organization shall enter into a separate agreement regarding the coverage of project implementation costs with the Partner Organization Universal Mobility SL.

### § IX Project Results Evaluation

The Partner Organizations are obliged to conduct ongoing evaluation of the project partnership by engaging in appropriate activities, such as preparing and completing surveys, interviews, and participant observations.

### § X Promotion – Principles

The project aims to support education, promote mobility, foster international cooperation, and enhance skills development. Key promotional elements include:



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1. Marking clearly all promotional materials, publications, and websites with the program logo and information about EU financial support.
2. Emphasizing the principles of equality and non-discrimination in promotional activities.
3. Promoting project outcomes, including educational materials, reports, and innovations developed within the project, and disseminating them through conferences, seminars, publications, and websites.
4. Actively utilizing social media platforms to share information about project activities and achievements.
5. Each Partner Organization is responsible for promoting the project. Joint promotion enhances the visibility of the project and related activities.

### **§ XI Monitoring and Verification**

1. The Coordinating Organization is responsible for monitoring the progress of the entire project and its financial expenditures.
2. As part of partnership management, the Coordinating Organization will oversee and monitor the activities of each partner.
3. The parties to this Agreement agree to provide Erasmus+ National Agency employees and European Commission representatives with appropriate access to project-related activities and all documents associated with project implementation

### **§ XII Termination of the Agreement**

1. If one of the parties fails to fulfill its obligations under this Agreement, the Coordinating Organization has the right to terminate the Agreement if the deficiencies are not rectified within one week of receiving a written request for correction. The termination must be in writing.
2. The Coordinating Organization will promptly notify the Erasmus+ National Agency of any events that may adversely affect the execution of this Agreement and provide all necessary details regarding such events.

### **§ XIII Jurisdiction**

In case an amicable resolution cannot be reached, the courts of Valencia, Spain, and the District Court in Tarnów, Poland, shall have exclusive jurisdiction over all disputes arising between the parties regarding this Agreement.

### **§ XIV Amendments and Supplements to the Agreement**

Any amendments to this Agreement may only be made in writing in the form of an annex signed on behalf of each party to the partnership by authorized representatives.



*Signed in Tarnów (Poland), Valencia, and Granada (Spain) in four copies.*

1. **Coordinating Organization** – Center for Education and Upbringing of the Voluntary Labor Corps in Tarnów (Centrum Kształcenia i Wychowania OHP w Tarnowie)

- **Pawel Potępa** – Director

DYREKTOR  
Centrum Kształcenia i Wychowania  
w Tarnowie

Signature:

Centrum Kształcenia i Wychowania  
Ochotniczych Nucleów Pracy  
w Tarnowie  
33-100 Tarnów, ul. Miodowa 27  
Tarnów  
tel. 14 666 17 60  
Regon: 142743490

2. **Partner Organization - CALM EDU Limited Liability Company**

**Iwona Kaczmarczyk** – The President of the Management Board

PREZES ZARZĄDU

Signature:

CALM EDU Spółka z o.o.  
33-100 Tarnów, ul. Okrężna 4A  
NIP: 8733274111 REGON: 385029637  
KRS: 0000817777

NIEPUBLICZNA BRANŻOWA  
SZKOŁA I STOPNIA SPECJALNA  
W TARNOWIE  
33-100 Tarnów, ul. Okrężna 4a  
tel. 14 6661760

Tarnów

3. **Partner Organization - Centro Público Integrado de Formación Profesional Hurtado de Mendoza**

**José Luis Lizancos Berrio** - Director

Signature:



Granada

4. **Partner Organization - Universal Mobility S.L.**

**Magdalena Izabela Adamczyk** - Director

Signature:

  
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46008 VALENCIA

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